**Country of Citizenship:** United States of America  
**Veteran’s Preference:** No

**High Grade:** N/A

**Desired Locations:** US-KC-Kansas City Metro

US-DC-Washington  
 US-VA-Arlington

**Experience**

**Organization Name**, City, ST **Dates:** 9/20XX – Present

*Job Title* **Salary:** $14.50 per/hour  
**Supervisor:** Name, phone; may contact **Hours/Weekly:** 22

*Summary of Organization if Not Common Knowledge*

* What did you do?
* How did you do it?
* What did you learn?
* What should your future supervisor know about this experience?
* Between 3-8 bullets

**Organization Name**, City, ST **Dates:** 9/20XX – Present

*Job Title* **Salary:** $34,520 per/year  
**Supervisor:** Name, phone; may contact **Hours/Weekly:** 46

*Summary of Organization if Not Common Knowledge*

* What did you do?
* How did you do it?
* What did you learn?
* What should your future supervisor know about this experience?
* Between 3-8 bullets
* List 1-5 jobs

**Education**

**Bachelor of Arts** *(Month 20XX)* **University of Northern Iowa**: Cedar Falls, IA 50613 USA

**Credit Hours Completed:**

**GPA:**

**Major:**

**Relevant Coursework:**

**Language Skills**

**English** **Spanish Japanese**   
 Spoken: Advanced Spoken: Intermediate Spoken: Basic  
 Written: Advanced Written: Intermediate Written: Basic  
 Read: Advanced Read: Intermediate Read: Basic

**References**

**Name** John America

**Employer** Company Name

**Title** President, CEO

**Phone** 319-273-0000

**Email** johnamerica@company.com

**Type** Professional

**Name** Dr. Jane Doe

**Employer** University of Northern Iowa

**Title** Professor, Anthropology

**Phone** 319-273-0000

**Email** Jane.Doe@uni.edu

**Type** Personal

**Name** Jane America

**Employer** Company Name

**Title** President, CEO

**Phone** 319-273-0000

**Email** janeamerica@company.com

**Type** Professional

**Name** Dr. John Doe

**Employer** University of Northern Iowa

**Title** Professor, Anthropology

**Phone** 319-273-0000

**Email** John.Doe@uni.edu

**Type** Personal

**Related Class Projects**

**Project Title,** University of Northern Iowa Semester 20XX

*Class Name*

* What did you do?
* How did you do it?
* What did you learn?
* What should your future supervisor know about this experience?

**Project Title,** University of Northern Iowa Semester 20XX

*Class Name*

* What did you do?
* How did you do it?
* What did you learn?
* What should your future supervisor know about this experience?

**Leadership & Activities**

* Title, Organizational Name, Location + Zip Dates
* Title, Organizational Name, Location + Zip Dates
* Title, Organizational Name, Location + Zip Dates
* Title, Organizational Name, Location + Zip Dates

**Computer Skills**

**Languages** **Design**   
 C#: Advanced Adobe Illustrator: Intermediate   
 Java: Advanced Adobe Fireworks: Intermediate   
 Mumps: Advanced