

HEALTHCARE RESUME

Street Address ♦ City, ST ZIP ♦ email@uni.edu ♦ (319) 273-6857

EDUCATION

University of Northern Iowa, Cedar Falls, Iowa
Bachelor of Arts: Biology
Minor: Chemistry
Cumulative GPA: 3.52/4.00

Anticipated Graduation: May 20XX

Certifications: Certified Nursing Assistant, OSHA Bloodborne Pathogens, CPR, and First Aid

RELATED EXPERIENCE

TestAmerica Laboratories, Inc., Cedar Falls, Iowa
Laboratory Analyst

January 2013-Present

- Perform analysis by adhering to analytical and quality control standards
- Analyze various environmental samples utilizing titration, probe, and instrumental techniques
- Generate data and collaborate with supervisor regarding routine input and review

Sunrise Terrace Skilled Care Center, Mt. Pleasant, Iowa
Certified Nursing Assistant

May 2011-March 2012

- Ensured all aspects of daily care for 50+ residents by administering medications and supporting activities of daily living, focused on maintaining patient comfort at all times
- Recorded and assessed vitals and notified head nurse in the case of abnormalities
- Versed with specific care plans for each resident and adapted to modifications
- Established relationships with residents and their families through compassionate interaction and communication

VGM Homelink, Waterloo, Iowa
Patient Care Coordinator

July 2010-July 2011

- Received hundreds of intake orders for a variety of medical supplies
- Processed, ordered, and coordinated shipments to patient's homes for insurance companies
- Provided exceptional customer service via phone and email communication with more than 20 customers per day
- Effectively communicated with case managers and adjusters with worker's compensation insurance companies
- Trained extensively on HIPAA policy

LEADERSHIP EXPERIENCE AND ACTIVITIES

UNI Department of Biology, Cedar Falls, Iowa
Teaching Assistant

August 2013-May 2014

- Provided individual tutoring, academic, and study skills support to more than 100 students enrolled in Life Continuity and Change
- Conducted 5 study sessions throughout semester to assist students in test and lab preparation

UNI Pre-Medical Club, Cedar Falls, Iowa
Member

August 2012-Present

- Collaborate with more than 35 club members during bi-weekly meetings to create agendas and plan special events

VOLUNTEER EXPERIENCE

Allen Memorial Hospital, Waterloo, Iowa
Emergency Room Volunteer

August 2012-Present

- Assist and direct all incoming patients through check-in process
- Gain insight on procedures and techniques utilized and interaction between medical staff and patients unique to the emergency room

UNI Relay For life, Cedar Falls, Iowa
Team Captain

April 2011, 2012